

REGULAR SESSION BULLITT COUNTY FISCAL COURT
HELD ON TUESDAY, SEPTEMBER 20, 2022, AT 9:30 A.M.

PRESENT:

HON. JERRALL SUMMERS, BULLITT COUNTY JUDGE/EXECUTIVE, PRESIDING
AND MAGISTRATES: Dennis Mitchell, Shaun Logsdon, Joe Laswell, Joe Rayhill
BULLITT COUNTY ATTORNEY: Rob Flaherty DEPUTY JUDGE: Kay Parrish
BULLITT COUNTY SHERIFF: Walt Sholar DEPUTY CLERK: Samantha Shaner

Judge Summers called the meeting to order at 9:30 a.m. and welcomed everyone. All magistrates were present. Chief Financial Officer Keith Griffee gave the invocation and led the pledge to the flag.

TREASURER'S TRANSFER REPORT

Transfers: Expenditures by Date from the Treasurer's Office dated through September 20, 2022 has been submitted for Fiscal Court's review and approval. Copies are on file in the County Clerk's Office.

On motion by Esq. Mitchell, seconded by Esq. Logsdon, with Fiscal Court having concurred, accepting the Transfers: Expenditures by Date Report as presented.

Vote: Unanimous for—motion carried.

FISCAL COURT BILLS APPROVED

Open Invoice Reports from the Judge/Executive's Office dated through September 20, 2022 had been submitted for Fiscal Court's review and approval and copies are on file in the County Clerk's Office. Disbursements from each fund totaled: #01- \$451,072.32; #02- \$10,633.85; #03- \$95,888.57; #09- \$59,271.32; #77- \$104,450.63. Grand total disbursements from all funds: \$721,316.69.

On motion of Esq. Rayhill, seconded by Esq. Laswell, with Fiscal Court having concurred, the claims referenced above totaling \$721,316.69 were approved as presented and were ordered to be paid.

Vote: Unanimous for—motion carried.

TREASURER'S REPORTS

The Treasurer's Financial Reports for the month of August 2022 and/or the fiscal year to date through September 30, 2021 as reported to the Department of Local Government had been submitted for Fiscal Court's review and copies are on file in the County Clerk's Office. The Reports included: Financial Cover Sheet (as recorded below); Bank Reconciliation Statement for each fund; Appropriation Condition Report; Transfers/Expenditures by Date; Long Term Liabilities; Warrant Distribution List; Monthly Revenue Journal; and, Fund Receipts Report.

On motion of Esq. Logsdon, seconded by Esq. Mitchell, and with Fiscal Court having concurred, the Financial Report for August 2022 were approved and accepted as presented and recorded below.

Vote: Unanimous for—motion carried.

2022

SUMMARY

	General	Road	Jail	L.G.E.A.	FED GRANTS	Ambulance	Forest Fire	E-911	ARPA	Totals
Total Receipts	9,109,760.78	1,187,442.31	803,998.50	448,950.11	128,051.50	1,461,256.89	669.62	348,049.59	13,364,988.90	26,843,168.20
Total Claims	2,541,049.06	928,486.63	744,691.15	11,527.18	1,700.00	1,288,917.52		342,624.42		5,858,895.96
Cash Balance	6,568,711.72	258,955.68	59,307.35	437,422.93	128,351.50	162,339.37	669.62	5,525.17	13,364,988.90	20,984,272.24
Encumbrances	16,170.94	107,729.44	6,883.64		117,828.06	9,731.54		22,358.84	13,597.48	294,100.84
Unencumbered Cash Balance	6,552,540.78	151,226.24	52,623.71	437,422.93	8,522.54	152,607.83	669.62	-16,833.67	13,351,391.42	20,690,171.40

RECONCILIATION

Bank Balance	6,816,225.06	276,535.25	78,628.52	437,422.93	126,351.50	189,634.01	669.62	28,350.54	13,364,988.90	21,128,804.33
Outstanding Deposits										
Outstanding Checks	47,513.34	17,579.57	19,319.17			37,294.64		22,825.37		144,532.09
Other Investments										
Cash Balance	6,568,711.72	258,955.68	59,307.35	437,422.93	128,351.50	162,339.37	669.62	5,525.17	13,364,988.90	20,984,272.24

TO THE BEST OF MY KNOWLEDGE, THE INFORMATION CONTAINED HEREIN IS ACCURATE AND COMPLETE

Stephanie K. Sharp
 STEPHANIE K. SHARP, COUNTY TREASURER

9/15/2022
 Date

Jerral Summers
 JERRAL SUMMERS, COUNTY JUDGE/EXECUTIVE

9/20/2022
 Date

MINUTES APPROVED

On motion of Esq. Logsdon, seconded by Esq. Rayhill, and Fiscal Court having agreed to dispense with the formal reading, the minutes of the special session of Bullitt County Fiscal Court held on Friday, September 2, 2022, and the minutes of the regular session of Bullitt County Fiscal Court held on Tuesday, September 6, 2022 were approved as presented and the Judge was authorized to sign same.

Vote: Unanimous for—motion carried.

PRESENTATION
BULLITT COUNTY EXTENSION DISTRICT
2022-2023 TAX RATE

The Bullitt County Extension District 2022-2023 tax rate was presented to the Court in written form.

On motion of Esq. Logsdon, seconded by Esq. Mitchell, with Fiscal Court having concurred, to approve the Bullitt County Extension District 2022-2023 tax rate as presented.



**PROPERTY TAX RATE REQUEST
FORM FOR TAX YEAR 2022**

ORIGINAL TO: KY Department of Revenue

Office of Property Valuation
FAX: (502) 564-8192
EMAIL: Afgan.Greene@ky.gov
PHONE: (502) 564-7378
EMAIL: Katie.Young@ky.gov
PHONE: (502) 782-5862

* Please fill-in the current year on the blank line above.

The original form should be completed and submitted to the Office of the Department of Revenue, KRS 132.0225

COPY TO: County Clerk

This form is necessary to ensure that your jurisdiction will receive the appropriate amount of property tax revenue from state collections and to ensure your current mailing address is on file to send the checks for collected revenue.

* **DO NOT LEAVE A BOX BLANK!** If you elected not to adopt a rate for a tax type, please enter "0" or check the "NO" box.

TAXTYPE		Tax Rates Per \$100 Ex: 10¢ = 0.1000	
REAL PROPERTY	1	* .90	GENERAL REAL ESTATE RATE
TANGIBLE PERSONAL PROPERTY	2	* .91	GENERAL TANGIBLE PERSONAL PROPERTY RATE
INVENTORY <small>This is your tangible rate above for all taxing jurisdictions unless you are a city, urban-county government, or fiscal court that has levied a rate less than the prevailing tangible rate.</small>	3	* .91	KRS 132.028 and 68.246 Rate on business inventories levied by a city, urban-county government and fiscal court. Subject to the provisions of KRS 132.027 and KRS 68.245 a city, urban-county government or county fiscal court may levy a rate on business inventories equal to or less than the prevailing rate of taxation on other tangible personal property in the respective city, urban-county government or county.
OPTIONAL TAXES <small>If your jurisdiction has voted to tax the following optional items, please check "YES". Otherwise, check "NO".</small>			132.200 Property subject to state tax only. All property subject to taxation for state purposes shall also be subject to taxation in the county, city, school, or other taxing district in which it has a taxable situs, except the class of property described in KRS 132.030 and the following classes of property, which shall be subject to taxation for state purposes only:
AIRCRAFT <small>Taxed at tangible rate, or exempt, not motor vehicle rate</small>	4	* YES NO <input checked="" type="radio"/> <input type="radio"/>	(18) Aircraft not used in the business of transporting persons or property for compensation or hire <u>if an exemption is approved by the county, city, school, or other taxing district in which the aircraft has its taxable situs.</u>
DOCUMENTED WATERCRAFT NON KY REGISTERED WATERCRAFT <small>Taxed at tangible rate, or exempt, not motor vehicle rate</small>	5	* YES NO <input checked="" type="radio"/> <input type="radio"/>	(19) Federally documented vessels not used in the business of transporting persons or property for compensation or hire or for other commercial purposes, <u>if an exemption is approved by the county, city, school, or other taxing district in which the federally documented vessel has its taxable situs.</u>
IN-TRANSIT INVENTORY <small>Taxed at prevailing tangible rate or exempt. Note: Cities, counties, and schools cannot receive revenue from In-Transit Inventory (KRS 132.099(2)).</small>	6	* YES NO <input checked="" type="radio"/> <input type="radio"/>	132.099 Local taxation of personal property held for shipment out-of-state (3) Any fire district or other special taxing district may exempt from the ad valorem tax personal property placed in a warehouse or distribution center for the purpose of subsequent shipment to an out-of-state destination.

PLEASE PRINT YOUR CURRENT MAILING ADDRESS AND CONTACT INFORMATION

County: Bullitt	Taxing Jurisdiction Name: Bullitt County Extension Board	
Contact Person: David Littlejohn	Title: County Manager	
Mailing Address: 384 Halls Ln		
City: Shepherdsville	State: KY	Zip Code: 40165
Telephone: 502-543-2257	Fax: 602-543-6940	Email: bullitt.ext@uky.edu

As the representative for the local jurisdiction named above, I certify that these requested property tax rates have been set for the above year.

Signature: <i>David Littlejohn</i>	Date: <u>8-23-22</u>
Print Name: <u>David Littlejohn</u>	Title: <u>TREASURER</u>

Questions concerning this form and the property tax rate levies can be directed to Megan Greene at (502) 564-7378 or Katie Young at (502) 782-5862

**ZONING ORDINANCE: SECOND READING
ORDINANCE #22-19**

County Attorney Mr. Robert Flaherty gave the second reading of the following zoning ordinance that was given first reading on September 6, 2022.

- Ordinance #22-19; Docket #2022Z-43; Jim Beam Brands Co.—an ordinance changing the zoning from Conservation to I-L Light Industrial. The property in question is 5 acres, more or less, located at Samuels Farm Lane, in an unincorporated area of the county.

On motion of Esq. Rayhill, seconded by Esq. Logsdon, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #22-19, Docket #2022Z-43 was adopted as presented and recorded below and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.

COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ZONING ORDINANCE NO. 22-19

AN ORDINANCE RELATING TO THE CHANGING OF ZONING OF CERTAIN PROPERTY FROM CONSERVATION TO I-L LIGHT INDUSTRIAL. THE PROPERTY IN QUESTION IS 5 ACRES, MORE OR LESS, LOCATED AT SAMUELS FARM LANE, IN AN UNINCORPORATED AREA OF THE COUNTY.

WHEREAS, the Fiscal Court of Bullitt County has considered the evidence of the public hearing held by the Joint Planning Commission and the recommendations of the Commission, the information provided in the Staff Report of the Office of Bullitt County Planning and Zoning, and the testimony and evidence presented at the public hearing held by the Fiscal Court; and

WHEREAS, the Fiscal Court concurs in and adopts the reasons of the Joint Planning Commission for said zoning change and approves and accepts the recommendations of the Planning Commission in this matter as set out in said minutes and determines that the proposed zoning change is acceptable and should be approved; and

NOW, THEREFORE, BE IT ORDAINED BY THE FISCAL COURT OF COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY:

SECTION ONE: That the above property located in the unincorporated area of Bullitt County and more particularly described in the minutes and records of the Planning Commission in Docket Number 2022Z-43 is hereby changed from Conservation to I-L Light Industrial.


SECTION TWO: This Ordinance shall take effect upon passage and publication as required by law.

SECTION THREE: Should any section, provision or part of this Ordinance be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, then the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION FOUR: All ordinances and resolutions, to the extent they are inconsistent herewith, are hereby repealed.

Given first reading and public hearing at a Regular Meeting of the Bullitt County Fiscal Court on the 6TH day of September, 2022.

Given second reading and voted upon at a Regular Meeting of the Bullitt County Fiscal Court on the 20th day of September, 2022.

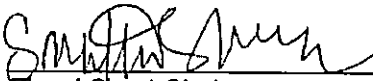


Jerry Summers
County Judge Executive

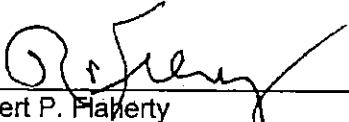
Date of Adoption: 9/20/2022

Attested to:

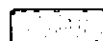
Approved as to Form and Legality:



Fiscal Court Clerk



Robert P. Flaherty
Bullitt County Attorney



ZONING ORDINANCE: SECOND READING
ORDINANCE #22-20

County Attorney Mr. Robert Flaherty gave the second reading of the following zoning ordinance that was given first reading on September 6, 2022.

- Ordinance #22-20; Docket #2022Z-46; Estate of Clarence W Shepherd, Linda Cole as Executrix—an ordinance changing the zoning from Agricultural and R-3 Residential to B-1 Highway Business. The property in question is 11.92 acres, more or less, located at 1916 Highway 44 West, in an unincorporated area of the county.

On motion of Esq. Mitchell, seconded by Esq. Logsdon, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #22-20, Docket #2022Z-46 was adopted as presented and recorded below and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.

**COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ZONING ORDINANCE NO. 22-20**

AN ORDINANCE RELATING TO THE CHANGING OF ZONING OF CERTAIN PROPERTY FROM AGRICULTURAL AND R-3 RESIDENTIAL TO B-1 HIGHWAY BUSINESS. THE PROPERTY IN QUESTION IS 11.92 ACRES, MORE OR LESS, LOCATED AT 1916 HIGHWAY 44 WEST, IN AN UNINCORPORATED AREA OF THE COUNTY.

WHEREAS, the Fiscal Court of Bullitt County has considered the evidence of the public hearing held by the Joint Planning Commission and the recommendations of the Commission, the information provided in the Staff Report of the Office of Bullitt County Planning and Zoning, and the testimony and evidence presented at the public hearing held by the Fiscal Court; and

WHEREAS, the Fiscal Court concurs in and adopts the reasons of the Joint Planning Commission for said zoning change and approves and accepts the recommendations of the Planning Commission in this matter as set out in said minutes and determines that the proposed zoning change is acceptable and should be approved; and

NOW, THEREFORE, BE IT ORDAINED BY THE FISCAL COURT OF COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY:

SECTION ONE: That the above property located in the unincorporated area of Bullitt County and more particularly described in the minutes and records of the Planning Commission in Docket Number 2022Z-46 is hereby changed from Agricultural and R-3 Residential to B-1 Highway Business.

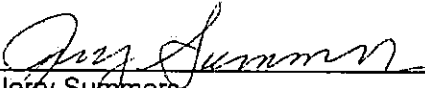
SECTION TWO: This Ordinance shall take effect upon passage and publication as required by law.

SECTION THREE: Should any section, provision or part of this Ordinance be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, then the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION FOUR: All ordinances and resolutions, to the extent they are inconsistent herewith, are hereby repealed.

Given first reading and public hearing at a Regular Meeting of the Bullitt County Fiscal Court on the 6TH day of September, 2022.

Given second reading and voted upon at a Regular Meeting of the Bullitt County Fiscal Court on the 20th day of September, 2022.

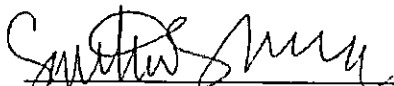


Jerry Summers
County Judge Executive

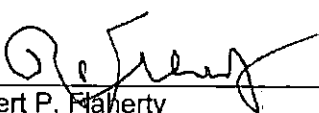
Date of Adoption: 9/20/2022

Attested to:

Approved as to Form and Legality:



Fiscal Court Clerk



Robert P. Flaherty
Bullitt County Attorney

ZONING ORDINANCE: SECOND READING
ORDINANCE #22-21

County Attorney Mr. Robert Flaherty gave the second reading of the following zoning ordinance that was given first reading on September 6, 2022.

- Ordinance #22-21; Docket #2022Z-49; Keith and Sherry Hunt—an ordinance changing the zoning from Agricultural Non-Conforming to R-1 Single Family Residential. The property in question is 7 acres, more or less, located at 2052 Collings Hill Road, in an unincorporated area of the county.

On motion of Esq. Rayhill, seconded by Esq. Laswell, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #22-21, Docket #2022Z-49 was adopted as presented and recorded below and the Judge was authorized to sign the same.

Vote: Unanimous for—motion carried.



COMMONWEALTH OF KENTUCKY
COUNTY OF BULLITT
ZONING ORDINANCE NO. 22-21

AN ORDINANCE RELATING TO THE CHANGING OF ZONING OF CERTAIN PROPERTY FROM AGRICULTURAL NON-CONFORMING TO R-1 SINGLE FAMILY RESIDENTIAL. THE PROPERTY IN QUESTION IS 7 ACRES, MORE OR LESS, LOCATED AT 2052 COLLINGS HILL ROAD, IN AN UNINCORPORATED AREA OF THE COUNTY.

WHEREAS, the Fiscal Court of Bullitt County has considered the evidence of the public hearing held by the Joint Planning Commission and the recommendations of the Commission, the information provided in the Staff Report of the Office of Bullitt County Planning and Zoning, and the testimony and evidence presented at the public hearing held by the Fiscal Court; and

WHEREAS, the Fiscal Court concurs in and adopts the reasons of the Joint Planning Commission for said zoning change and approves and accepts the recommendations of the Planning Commission in this matter as set out in said minutes and determines that the proposed zoning change is acceptable and should be approved; and

NOW, THEREFORE, BE IT ORDAINED BY THE FISCAL COURT OF COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY:

SECTION ONE: That the above property located in the unincorporated area of Bullitt County and more particularly described in the minutes and records of the Planning Commission in Docket Number 2022Z-49 is hereby changed from Agricultural Non-Conforming to R-1 Single Family Residential.

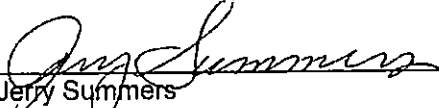
SECTION TWO: This Ordinance shall take effect upon passage and publication as required by law.

SECTION THREE: Should any section, provision or part of this Ordinance be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, then the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION FOUR: All ordinances and resolutions, to the extent they are inconsistent herewith, are hereby repealed.

Given first reading and public hearing at a Regular Meeting of the Bullitt County Fiscal Court on the 6TH day of September, 2022.


Given second reading and voted upon at a Regular Meeting of the Bullitt County Fiscal Court on the 20th day of September, 2022.

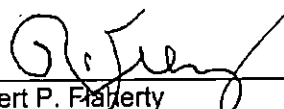

Jerry Summers
County Judge Executive

Date of Adoption: 9/20/2022

Attested to:

Approved as to Form and Legality:


Fiscal Court Clerk


Robert P. Flaherty
Bullitt County Attorney

RESOLUTION 22-13
KENTUCKY DEFERRED COMPENSATION

On motion of Esq. Logsdon, seconded by Esq. Rayhill, with Fiscal Court having concurred, to approve Resolution 22-13, which is a Resolution entering into and adopting the joinder agreement with the Kentucky Public Employees' Deferred Compensation Authority and authorizing the Bullitt County Judge Executive to execute said agreement.

Vote: Unanimous for—motion carried.

COMMONWEALTH OF KENTUCKY
BULLITT COUNTY FISCAL COURT

RESOLUTION # 22-13

A RESOLUTION ENTERING INTO AND ADOPTING THE JOINDER AGREEMENT WITH THE KENTUCKY PUBLIC EMPLOYEES' DEFERRED COMPENSATION AUTHORITY AND AUTHORIZING THE BULLITT COUNTY JUDGE/EXECUTIVE TO EXECUTE SAID AGREEMENT

WHEREAS, the General Assembly of the Commonwealth of Kentucky has enacted Sections 18A.230-18A.275 of the Kentucky Revised Statutes authorizing the creation of the Kentucky Public Employees' Deferred Compensation Authority Board of Trustees and the establishment of the Kentucky Public Employees' Deferred Compensation Authority (KDC); and,

WHEREAS, the Commonwealth, by KDC, sponsors the Kentucky Employees' 457 Deferred Compensation Plan and the Kentucky Public Employees' 401(k) Deferred Compensation Plan, which includes KDC's Deemed IRA Program (the Plans) for adoption by local governmental political subdivisions and units; and,


WHEREAS, the Bullitt County Fiscal Court wishes to adopt and enter that certain Joinder Agreement attached hereto, and dated this date of the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE FISCAL COURT OF THE COUNTY OF BULLITT, COMMONWEALTH OF KENTUCKY that the Bullitt County Fiscal Court hereby enters and adopts the Joinder Agreement with KDC for participation in the 457 Plan and the 401(k) Plan for the benefit of its eligible employees; and,

BE IT FURTHER RESOLVED that Bullitt County Judge/Executive Jerry Summers be, and is hereby authorized and directed by the Bullitt County Fiscal Court to execute the Joinder Agreement with KDC, which authorizes KDC to administer the Plans on behalf of Bullitt County Fiscal Court, and to do all further acts and things, and to execute all further documents in writing, which the authorized signatory determines to be necessary or desirable in order to effect this Resolution.

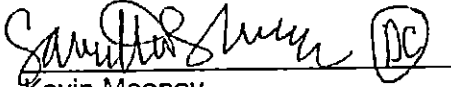
This Resolution having been adopted by the Fiscal Court of Bullitt County, Kentucky during a Regular Meeting this 20th day of September, 2022 by a vote of 5 For; 0 Against; and 0 Abstentions.

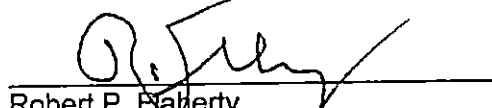
BULLITT COUNTY FISCAL COURT


Jerry Summers
Bullitt County Judge/Executive

Attested To:

Approved as to Form and Legality:


Kevin Mooney
Bullitt County Clerk


Robert P. Flaherty
Bullitt County Attorney

SOUTHEAST FIRE PROTECTION DISTRICT
APPOINTMENT

On motion of Judge Summers, seconded by Esq. Rayhill, with Fiscal Court having concurred, to appoint Gary Frye to the Southeast Fire Protection District, term to expire June 30, 2025.

Vote: Unanimous for—motion carried.

MT WASHINGTON FIRE PROTECTION DISTRICT
APPOINTMENT

On motion of Judge Summers, seconded by Esq. Logsdon, with Fiscal Court having concurred, to appoint Susie Alphine to the Mt Washington Fire Protection District, term to expire June 30, 2025.

Vote: Unanimous for—motion carried.

EMERGENCY MEDICAL SERVICES
NEW HIRE

On motion of Judge Summers, seconded by Esq. Mitchell, with Fiscal Court having concurred, to hire Sandra Morris at a Part Time Paramedic at \$25.00 per hour, effective September 20, 2022.

Vote: Unanimous for—motion carried.

SPEAKER
CRUMBACKER LANE

Chris Sparkman asked the Court if there were any updates on the flooding issues on Crumbacker Lane. He stated that when it rains, there is a major backup on Crumbacker and Minnie Lane that is damaging properties and houses. Judge Summers stated that they are gathering information now and will set up a meeting with all parties.

SPEAKER
MANDATORY COVID VACCINES
SEMI REGULATIONS

Robin Gehlbach asked the Court what the law was regarding employers making it mandatory for all employees to get vaccinated. County Attorney Rob Flaherty stated that these are privately owned

companies and they have the authority to mandate the vaccine if they deem necessary. Robin also asked the Court if there were any regulations for semi-trucks parking on the on and off ramps in the county off of Interstate 65. Judge Summers stated that he will call the Transportation Cabinet to see what can be done regarding that safety concern.

UPDATE
WAREHOUSE ON HIGHWAY 245

County Attorney Rob Flaherty gave an update on the warehouses being constructed on Highway 245. He stated that they presented the landscaping plan and they have exceeded all the requirements and the Commission has approved their plan, due to their very thorough layouts and plans.

EXECUTIVE SESSION CONVENED

On motion of Esq. Mitchell, seconded by Esq. Logsdon, with Fiscal Court having concurred, the regular session stood in recess at 9:57 a.m. and an executive session was convened concerning land acquisition pursuant to KRS 61.810(1) (b); in addition Fiscal Court Members, they may call specific individuals into this session, and is entitled to have the County Attorney present.

Vote: Unanimous for - motion carried.

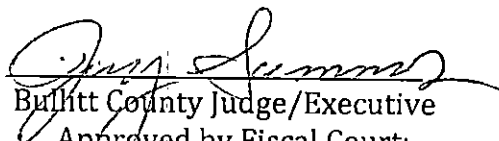
REGULAR SESSION RECONVENED

On motion of Esq. Logsdon, seconded by Esq. Mitchell, stating no action was taken at this time; the regular session reconvened at 11:02 a.m.

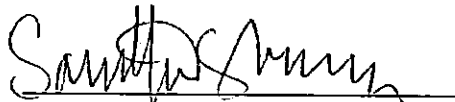
Vote: Unanimous for - motion carried.

ADJOURNMENT

There being no further business, on motion of Esq. Mitchell, seconded by Esq. Logsdon, and following a unanimous vote, the meeting adjourned at 11:03 a.m.


Bullitt County Judge/Executive
Approved by Fiscal Court:
October 4, 2022

Minutes prepared & submitted by:


Samantha Shaner, Deputy Clerk

