

REGULAR SESSION BULLITT COUNTY FISCAL COURT
HELD ON WEDNESDAY, JANUARY 3, 2024, AT 9:30 A.M.

PRESENT:

HON. JERRALL SUMMERS, BULLITT COUNTY JUDGE/EXECUTIVE, PRESIDING
AND MAGISTRATES: Vera Sanders, Shaun Logsdon, Karen Johnson, Brian Bleemel
BULLITT COUNTY ATTORNEY: Tammy Baker DEPUTY JUDGE: Kay Parrish
BULLITT COUNTY SHERIFF: Walt Sholar DEPUTY CLERK: Samantha Shaner

Judge Summers called the meeting to order at 9:30 a.m. and welcomed everyone. All Magistrates were present. Magistrate Bleemel gave the invocation and led the pledge to the flag.

TREASURER'S TRANSFER REPORT

Transfers: Expenditures by Date from the Treasurer's Office dated through January 3, 2024 has been submitted for Fiscal Court's review and approval. Copies are on file in the County Clerk's Office.

On motion by Esq. Logsdon, seconded by Esq. Johnson, with Fiscal Court having concurred, accepting the Transfers: Expenditures by Date Report as presented.

Vote: Unanimous for—motion carried.

FISCAL COURT BILLS APPROVED

Open Invoice Reports from the Judge/Executive's Office dated through January 3, 2024 had been submitted for Fiscal Court's review and approval and copies are on file in the County Clerk's Office. Disbursements from each fund totaled: #01- \$ 312,856.39; #02- \$ 38,735.06; #03- \$ 11,219.45; #07- \$ 618.43; #09- \$ 57,532.23; #77- \$ 6,466.67. Grand total disbursements from all funds: \$ 427,428.23.

On motion of Esq. Logsdon, seconded by Esq. Johnson, with Fiscal Court having concurred, the claims referenced above totaling \$427,428.23 were approved as presented and were ordered to be paid.

Vote: Unanimous for—motion carried.

MINUTES APPROVED

On motion of Esq. Sanders, seconded by Esq. Bleemel, and Fiscal Court having agreed to dispense with the formal reading, the minutes of the regular session of Bullitt County Fiscal Court held on Thursday, December 14, 2023, were approved as presented and the Judge was authorized to sign same.

Vote: Unanimous for—motion carried.

CLERK'S OFFICE
ANNUAL ORDER SETTING MAXIMUM

On motion of Esq. Bleemel, seconded by Judge Summers, with Fiscal Court having concurred, to approve the Bullitt County Clerk's Office Annual Order Setting Maximum Amount for Deputies and Assistants.

Vote: Unanimous for—motion carried.

2024 ANNUAL ORDER SETTING MAXIMUM
AMOUNT FOR DEPUTIES AND ASSISTANTS

Pursuant to KRS 64.530(3), "...The Fiscal Court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants...". The Fiscal Court of Bullitt County in compliance with state law hereby sets the maximum amount which the County Clerk of Bullitt County may expend from fees during the calendar year 2024 at \$2,485,000.00 for deputies, assistants and other employees. The maximum amount set includes all amounts paid from fees for:

- Full time salaries and wages
- Overtime wages
- Part time salaries and wages
- Vacation and sick leave
- Health insurance
- Insurance other than health
- Employer match SS/Retirement

Motion made by Bleemel

Seconded by Judge Summers

Vote Five (5) For, Zero (0) Against

Signed Samantha Shance Fiscal Court Clerk

Date 1-3-24

CLERK'S OFFICE
ORDER AUTHORIZING EXPENDITURES

On motion of Esq. Bleemel, seconded by Esq. Logsdon, with Fiscal Court having concurred, to approve the Bullitt County Clerk's Office Order Authorizing Expenditures.

Vote: Unanimous for—motion carried.

Order Authorizing Expenditures

Come Kevin Mooney, County Clerk of Bullitt County in person and writing filed, in accordance with KRS 64.345, requesting the authorization of expenditures for his office for the calendar year 2024.

Whereas, the receipts, of the Bullitt County Clerk for the year 2022 were \$28,153,000.00, and for the calendar year through December 27, 2023, were \$26,213,000.00 and whereas, I estimate the receipts for the calendar year 2024 to be \$27,000,000.00.

| | |
|--|------------------------|
| Estimated Receipts Calendar Year 2024 | <u>\$27,000,000.00</u> |
| Surplus or (Deficit) | \$-----0----- |
| Estimated Funds Available Calendar Year 2024 | <u>\$27,000,000.00</u> |


It is hereby moved that the Bullitt County Clerk be allowed to expend the total sum of \$2,849,482.00 for the operation of the office during the calendar year 2024.

It is hereby further requested that this total sum of \$2,849,482.00 be allocated as follows:

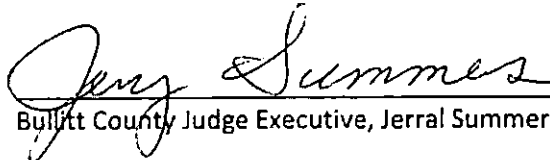
| | |
|--|-----------------------|
| Salaries & Employers share of FICA, Retirement & Insurance | <u>\$2,619,482.00</u> |
| Regular Office Expenses | \$ <u>200,000.00</u> |
| Equipment | \$ <u>30,000.00</u> |
| TOTAL | <u>\$2,849,482.00</u> |

The County Clerk further requests, that with the amount of \$2,619,482.00 requested for salaries, FICA, Retirement, and Insurance that he be allowed to employ deputies with the understanding that all deputies will serve at the pleasure of the said County Clerk, with the County Clerk having full power of substitution from time to time as he may see fit.

Respectively submitted,


Kevin Mooney
Bullitt County Clerk

APPROVED AND ORDERED BY:


Bullitt County Judge Executive, Jerral Summers

**CLERK'S OFFICE
2024 BUDGET**

On motion of Esq. Bleemel, seconded by Esq. Logsdon, with Fiscal Court having concurred, to approve the Bullitt County Clerk's Office 2024 Budget.

Vote: Unanimous for—motion carried.

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year

BULLITT COUNTY

Part One - Summary and Reconciliation of All Accounts

| SHOW & DESCRIBE ALL ACCOUNTS | 2024 FEE ACCOUNT BUDGET ESTIMATE | 2024 FEE ACCOUNT ACTUAL | GRANT ACCOUNT ACTUAL |
|-----------------------------------|-------------------------------------|----------------------------|-------------------------|
| Begining Balance Plus Receipt YTD | 14,214,270 | | |
| Total Disbursements YTD | 13,266,332 | | |
| Book Balance | 947,938 | | |
| Bank Statement Balance | | | |
| Plus Deposit in Transit | | | |
| Less Outstanding Checks | | | |
| Less Other (Credit minus Debit) | | | |
| Reconciled Bank Balance | | | |
| Accounts Receivable as of 12/31 | | | |
| Unpaid Obligations | | | |
| Excess Fees | | | |

To the best of my knowledge the information reported herein for the quarter ended 12/31/2024 is accurate and complete.

K. May
Signature - County Clerk

12-28-23
Date

Approve by the fiscal court on the 3 day of 1, 2024

Jerry Summers
Signature - County Executive/Judge

1-3-24
Date

BULLITT COUNTY
QUARTERLY REPORT - TO DLG

Print Date: 12/28/2023 3:46 pm
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Receipts Start: 01/01/2024 Receipts End: 12/31/2024 Period: 01/01/2024 thru 12/31/2024 using payment for accounts: 24G - 24G

| Description | 2024 Budget | JAN - MAR | APR - JUN | JUL - SEP | OCT - DEC | YEAR TO DATE |
|--|-------------|-----------|-----------|-----------|-----------|--------------|
| DETAIL OF ALL REVENUES RECEIVED | | | | | | |
| FEDERAL GRANTS/REIMBURSEMENTS | | | | | | |
| STATE GRANTS | | | | | | |
| Libraries and Archives | | | | | | |
| HB537 | | | | | | |
| STATE FEES FOR SERVICES | | | | | | |
| Tax Bill Preparation | \$5,500 | | | | | |
| Registration of Voters | \$13,500 | | | | | |
| Reimbursements: | | | | | | |
| Election/Bd Tax Appeal Reimburs | | | | | | |
| Delinquent Tax Commission | | | | | | |
| FISCAL COURT | | | | | | |
| Tax Bill Preparation Fee | \$12,500 | | | | | |
| Registration of Voters | \$300 | | | | | |
| Reimbursements: | | | | | | |
| County Reimbursement | \$240,000 | | | | | |
| LICENSES AND TAXES | | | | | | |
| Motor Vehicle: | | | | | | |
| Licenses and Transfers | \$2,225,000 | | | | | |
| Usage Tax | \$4,000,000 | | | | | |
| Notary Fees | \$20 | | | | | |
| Lien Release Fees | \$35,000 | | | | | |
| Tangible Property Tax (Motax) | \$6,000,000 | | | | | |
| Miscellaneous Income | \$10,000 | | | | | |
| Licenses: | | | | | | |
| Marriage | \$20,000 | | | | | |
| Deed Transfer Tax | \$200,000 | | | | | |
| Delinquent Taxes | \$500,000 | | | | | |
| FEES COLLECTED FOR SERVICES | | | | | | |
| Recordings: | | | | | | |
| Bail Bonds | \$800 | | | | | |
| Chattel Mortgages & Financing Str | \$150,000 | | | | | |
| Deeds | \$96,000 | | | | | |
| Leases | \$300 | | | | | |
| Liens & Lis Pendens | \$25,000 | | | | | |
| Power of Attorney | \$10,000 | | | | | |
| Releases | \$100,000 | | | | | |
| Real Estate Mortgages/Fixture Filing | \$260,000 | | | | | |
| Miscellaneous Recordings | \$25,000 | | | | | |
| Wills, Estate Settlements & Accom. | \$5,000 | | | | | |
| Affordable Housing Trust Fund | \$90,000 | | | | | |
| Storage Fees | \$125,000 | | | | | |
| Income for Other Services: | | | | | | |
| Candidate Filing Fees | \$1,000 | | | | | |
| Passport/Passport Picture | \$20,000 | | | | | |

BULLITT COUNTY
 QUARTERLY REPORT - TO DLG

Print Date: 12/28/2023 3:46 pm
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Receipts Start: 01/01/2024 Receipts End: 12/31/2024 Period: 01/01/2024 thru 12/31/2024 using payment for accounts: 24G - 24G

| Description | 2024 Budget | JAN - MAR | APR - JUN | JUL - SEP | OCT - DEC | YEAR TO DATE |
|------------------------------------|---------------------|-----------|-----------|-----------|-----------|--------------|
| Copies | \$3,800 | | | | | |
| Postage | \$25,000 | | | | | |
| Refunds/Overpayments | \$15,000 | | | | | |
| NSF Checks Less Redeposits | | | | | | |
| Prior Year Account Transfers | | | | | | |
| Interest Earned | \$500 | | | | | |
| Accounts Receivable Credit Memos | | | | | | |
| Misc Income/Refunds/Bank Credit Me | \$50 | | | | | |
| Cash Drawer Transactions | | | | | | |
| Outstanding Accounts Receivable | | | | | | |
| WEB RENEWALS | | | | | | |
| Uncollectible Accounts | | | | | | |
| TOTAL REVENUES | \$14,214,270 | | | | | |

BULLITT COUNTY
 QUARTERLY REPORT - TO DLG

Print Date: 12/28/2023 3:46 pm
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Receipts Start: 01/01/2024 Receipts End: 12/31/2024 Period: 01/01/2024 thru 12/31/2024 using payment for accounts: 24G - 24G

| Description | 2024 Budget | JAN - MAR | APR - JUN | JUL - SEP | OCT - DEC | YEAR TO DATE |
|------------------------------------|-------------|-----------|-----------|-----------|-----------|--------------|
| DETAIL OF ALL DISBURSEMENTS | | | | | | |
| PAYMENTS TO STATE | | | | | | |
| Motor Vehicle: | | | | | | |
| Licenses & Transfers | \$1,000,000 | | | | | |
| Usage Tax | \$3,500,000 | | | | | |
| AdValorem Tax Distributions | \$2,000,000 | | | | | |
| Licenses: | | | | | | |
| Delinquent Tax | \$50,000 | | | | | |
| Legal Process Tax | \$50,000 | | | | | |
| Affordable Housing Trust Fund | \$90,000 | | | | | |
| Candidate Filing Fees | | | | | | |
| PAYMENTS TO COUNTY | | | | | | |
| AdValorem Tax Distributions | \$500,000 | | | | | |
| Delinquent Tax | \$30,000 | | | | | |
| Deed Transfer Tax | \$150,000 | | | | | |
| PAYMENTS TO OTHER DISTRICTS | | | | | | |
| AdValorem Tax Distributions: | | | | | | |
| Ridgway Memorial Library | \$60,000 | | | | | |
| Bullitt Co Health Department | \$70,000 | | | | | |
| Bullitt Co Bd of Ed | \$1,500,000 | | | | | |
| Bullitt Co Extension Service | \$30,000 | | | | | |
| City of Fox Chase | \$4,000 | | | | | |
| City of Mt Washington | \$150,000 | | | | | |
| City of Hillview | \$50,000 | | | | | |
| City of Hunters Hollow | \$1,500 | | | | | |
| City of Lebanon Junction | \$20,000 | | | | | |
| City of Pioneer Village | \$20,000 | | | | | |
| City of Shepherdsville | \$75,000 | | | | | |
| Zoneton Fire Dept | \$100,000 | | | | | |
| Southeast Bullitt Fire Department | \$40,000 | | | | | |
| Mt Washington Fire Department | \$200,000 | | | | | |
| Nichols Fire Department | \$20,000 | | | | | |
| DELINQUENT TAX | | | | | | |
| Ridgway Memorial Library | \$30,000 | | | | | |
| Bullitt Co Health Dept | \$10,000 | | | | | |
| Bullitt Co Bd of Ed | \$100,000 | | | | | |
| Bullitt Co Extension | \$3,000 | | | | | |
| City of Shepherdsville | \$6,000 | | | | | |
| Zoneton Fire Department | \$15,000 | | | | | |
| Southeast Bullitt Fire Department | \$3,000 | | | | | |
| Mt Washington Fire Department | \$10,000 | | | | | |
| Nichols Fire Department | \$2,000 | | | | | |
| Plum Creek Watershed Dist | \$50 | | | | | |
| Lebanon Junction Fire | \$500 | | | | | |
| Payments to Sheriff | | | | | | |
| Delinquent Tax | \$10,000 | | | | | |

BULLITT COUNTY
 QUARTERLY REPORT - TO DLG

Print Date: 12/28/2023 3:46 pm
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Receipts Start: 01/01/2024 Receipts End: 12/31/2024 Period: 01/01/2024 thru 12/31/2024 using payment for accounts: 24G - 24G

| Description | 2024 Budget | JAN - MAR | APR - JUN | JUL - SEP | OCT - DEC | YEAR TO DATE |
|------------------------------------|---------------------|-----------|-----------|-----------|-----------|--------------|
| PAYMENTS TO COUNTY ATTORNEY | | | | | | |
| Delinquent Tax | \$50,000 | | | | | |
| STORAGE FEES TO FISCAL COURT | \$125,000 | | | | | |
| Total Required Payment | \$10,075,050 | | | | | |
| PERSONNEL SERVICES | | | | | | |
| County Clerk's Salary | \$134,482 | | | | | |
| County Clerk's Expense Allowance | \$3,600 | | | | | |
| Deputies Gross Salaries | \$1,500,000 | | | | | |
| Overtime Gross Salaries | \$35,000 | | | | | |
| EMPLOYEE BENEFITS | | | | | | |
| Employer's Match Social Security | \$150,000 | | | | | |
| Employer's Match - Retirement | \$500,000 | | | | | |
| Employer's Paid Insurance | \$300,000 | | | | | |
| Training Fringe Benefit | \$5,000 | | | | | |
| CONTRACTED SERVICES | | | | | | |
| Professional Services | \$15,000 | | | | | |
| Web Host | \$5,000 | | | | | |
| Contract Labor | \$7,500 | | | | | |
| Microfilming & Indexing Records | \$100,000 | | | | | |
| Office Equipment & Agreements | \$50,000 | | | | | |
| Employee Training Programs | \$200 | | | | | |
| Lib & Archives Grant Expense | | | | | | |
| New Equipment | \$30,000 | | | | | |
| SUPPLIES AND MATERIALS | | | | | | |
| Office Supplies | \$200,000 | | | | | |
| REFUNDS/RETURNED CHECKS | | | | | | |
| Refunds | \$15,000 | | | | | |
| OTHER CHARGES | | | | | | |
| Postage | \$70,000 | | | | | |
| Bank Svc. Charges & Credit Card Fe | \$25,000 | | | | | |
| Miscellaneous Bank Transactions | | | | | | |
| Transfer of Funds-previous yr fund | | | | | | |
| Clerk's Insurance & Bonds | \$2,000 | | | | | |
| Miscellaneous Clerk Office Expense | \$8,500 | | | | | |
| Election Expense | \$25,000 | | | | | |
| Dues, Memberships & Travel | \$10,000 | | | | | |
| Total Official Expenses | \$3,191,282 | | | | | |
| Clerk's Final Settlement | | | | | | |
| TOTAL DISBURSEMENTS | \$13,266,332 | | | | | |

**ZONING ORDINANCE: FIRST READING
 ORDINANCE #23-49**

A zoning ordinance for property owned by Michael and Sonja Edwards, has been advertised for first reading and public hearing at this meeting. Planning and Zoning Director Charlie Spalding gave the following overview of the Planning Commission's hearing and recommendation on Docket #2023Z-68:

- Ordinance #23-49; Docket #2023Z-68; Michael and Sonja Edwards—an ordinance changing the zoning from Agricultural to R-1 Residential. The property in question is 1.012 acres, more or less, located at 222 Cromwell Lane, in an unincorporated area of the county.

The Planning Commission recommended that the zoning change be approved based upon the fact that the requested zoning change is in agreement with the adopted Comprehensive Plan.

County Attorney, Tammy Baker, gave the first reading, in summary, of Ordinance #23-49 for the

record, and a copy is on file at the County Clerk's Office.

**ZONING ORDINANCE: FIRST READING
ORDINANCE #23-50**

A zoning ordinance for property owned by Alicia Holden, has been advertised for first reading and public hearing at this meeting. Planning and Zoning Director Charlie Spalding gave the following overview of the Planning Commission's hearing and recommendation on Docket #2023Z-69:

- Ordinance #23-50; Docket #2023Z-69; Alicia Holden—an ordinance changing the zoning from R-1 Residential to R-4 Residential. The property in question is 1 acres, more or less, located at 3308 Mt Elmira Road, in an unincorporated area of the county.

The Planning Commission recommended that the zoning change be approved based upon the fact that the requested zoning change is in agreement with the adopted Comprehensive Plan.

County Attorney, Tammy Baker, gave the first reading, in summary, of Ordinance #23-50 for the record, and a copy is on file at the County Clerk's Office.

**PARKS AND RECREATION
SURPLUS**

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, to surplus one high flow pressure washer Model 5277981, and one Chapin spreader model 01482R217.

Vote: Unanimous for—motion carried.

**EMERGENCY MEDICAL SERVICES
NEW HIRES**

On motion of Judge Summers, seconded by Esq. Logsdon with Fiscal Court having concurred, to hire Michael Powers as Full Time Paramedic at \$27.00 an hour effective December 13, 2023, Dalton Sibley as Full Time Advanced EMT at \$21.50 an hour effective January 17, 2024, and Nicholas Daffron as Full Time EMT at \$19.50 per hour effective January 17, 2024.

Vote: Unanimous for—motion carried.

**EMERGENCY MEDICAL SERVICES
RECRUIT CLASS**

Discussion was had about the creation of a Recruit Class put on by Bullitt County EMS. This is an accelerated program, where the primary job is the completion of the class.

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, to hire the following Part Time Recruits at \$15.00 per hour, effective through the course of January 2, 2024 through February 24, 2024: Robert Fallis, Cody Farris, John Hemp, Caitlyn Mews, Maria Pharris, Abigail Potts, Kaitlyn Puckett, Ashley Radcliffe, Peyton Theiler, and Elizabeth Woolen.

Vote: Unanimous for—motion carried.

EMERGENCY MEDICAL SERVICES
PROMOTIONS

Discussion was had amongst members of the Court, Director Chris Hale, Assistant Director Rebekah Osman, and the HR Director Janice DeWeese regarding the pay increase discrepancy related to longevity pay. They are working to correct the discrepancy and will have more monetary changes at the next Fiscal Court meeting on January 16.

On motion of Judge Summers, seconded by Esq. Logsdon, with Fiscal Court having concurred, to promote Sydney Key to Part Time Paramedic at \$27.00 per hour effective December 14, 2023, and until further review at the following Fiscal Court Meeting on January 16, 2024.

Vote: Unanimous for—motion carried.

On motion of Judge Summers, seconded by Esq. Logsdon, with Fiscal Court having concurred, to increase Deputy Director Rebekah Osman's salary to \$68,500.00, and to change the Training Director's, Sharon Shofner, hourly rate to annual salary of \$67,750.00.

Vote: Unanimous for—motion carried.

CODE ENFORCEMENT
PROMOTION

On motion of Judge Summers, seconded by Esq. Bleemel, with Fiscal Court having concurred, to promote Justin Wagner to Level One Inspector at \$35.00 per hour, effective January 1, 2024.

Vote: Unanimous for—motion carried.

ANNOUNCEMENTS

Sheriff Sholar stated that on December 7, the Sheriff's Office had a barricade incident off Highway 44. They had to call in reinforcements from Louisville Metro and he is thankful and proud of the departments working together to save this man's life. They currently have three canines on the team, two of which are in action, and one in training. Sheriff Sholar notified the Court that he will be sharing more stories and insight on what the Office is directly involved with.

County Attorney Tammy Baker stated that she is looking forward to the coming year, and thankful to be on the Court.

Magistrate Sanders stated that this past year has had many challenges, but also many accomplishments. She thanked the Sherriff's Office and Emergency Medical Services for their devotion to the County.

Magistrate Logsdon hoped everyone had a great holiday season, and he is looking forward to this coming year.

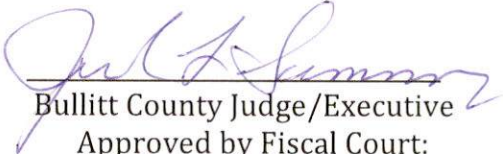
Magistrate Johnson thanked all the Departments for their hard work and wished everyone a happy new year.

Magistrate Bleemel thanks all the County Employees and looks forward to straightening everything out with EMS.

Judge Summer thanked everyone for a successful 2023, and for being in attendance today.

ADJOURNMENT

There being no further business, on motion of Esq. Sanders, seconded by Esq. Johnson, and following a unanimous vote, the meeting adjourned at 11:06 a.m.


Bullitt County Judge/Executive
Approved by Fiscal Court:
January 16, 2024

Minutes prepared & submitted by:


Samantha Shaner, Deputy Clerk