

REGULAR SESSION BULLITT COUNTY FISCAL COURT  
HELD ON TUESDAY, JULY 16, 2024, AT 9:30 A.M.

PRESENT:

HON. JERRALL SUMMERS, BULLITT COUNTY JUDGE/EXECUTIVE, PRESIDING  
AND MAGISTRATES: Vera Sanders, Shaun Logsdon, Karen Johnson, Brian Bleemel  
BULLITT COUNTY ATTORNEY: Tammy Baker DEPUTY JUDGE: Kay Parrish  
BULLITT COUNTY SHERIFF: Walt Sholar DEPUTY CLERK: Samantha Shaner

Judge Summers called the meeting to order at 9:30 a.m. and welcomed everyone. All Magistrates were present. Perry Cooke, of Mark12 Ministries, gave the invocation and led the pledge to the flag.

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MINUTES APPROVED

On motion of Esq. Bleemel, seconded by Esq. Johnson, and Fiscal Court having agreed to dispense with the formal reading, the minutes of the regular session of Bullitt County Fiscal Court held on Tuesday, July 2, 2024, were approved as presented and the Judge was authorized to sign same.

Vote: Unanimous for—motion carried.

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TREASURER'S TRANSFER REPORT

Transfers: Expenditures by Date from the Treasurer's Office dated through July 16, 2024 has been submitted for Fiscal Court's review and approval. Copies are on file in the County Clerk's Office.

On motion by Esq. Logsdon, seconded by Esq. Sanders, with Fiscal Court having concurred, accepting the Transfers: Expenditures by Date Report as presented.

Vote: Unanimous for—motion carried.

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FISCAL COURT BILLS APPROVED

Open Invoice Reports from the Judge/Executive's Office dated through July 16, 2024 had been submitted for Fiscal Court's review and approval and copies are on file in the County Clerk's Office. Disbursements from each fund totaled: #01- \$91,021.38; #02- \$11,359.91; #03- \$101,803.08; #07- \$198.43; #09- \$102,916.79; #77- \$12,100.46. Grand total disbursements from all funds: \$319,400.05.

On motion of Esq. Logsdon, seconded by Esq. Sanders, with Fiscal Court having concurred, the claims referenced above totaling \$319,400.05 were approved as presented and were ordered to be paid.

Vote: Unanimous for—motion carried.

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TREASURER'S REPORTS

The Treasurer's Financial Reports for the month of June 2024 and/or the fiscal year to date through June 30, 2024 as reported to the Department of Local Government had been submitted for Fiscal Court's review and copies are on file in the County Clerk's Office. The Reports included: Schedule of Expenditures and Federal Awards, GASB87 Lease Disclosure, Liabilities Register Summary, Statements of Receipt, Statements of Assets, Statement Interfund Cash Transfer Report, Financial Cover Sheet (as recorded below); Bank Reconciliation Statement for each fund; Appropriation Condition Report; Transfers/Expenditures by Date; Long Term Liabilities; Warrant Distribution List; Monthly Revenue Journal; and Fund Receipts Report and considered the closing of Fiscal Year 2023-2024 as reported to Department of Local Government.

On motion of Esq. Sanders, seconded by Esq. Bleemel, and with Fiscal Court having concurred, the Financial Report for June 2024 were approved and accepted as presented and recorded below.

Vote: Unanimous for—motion carried.

**Financial Statement**  
**BULLITT COUNTY FISCAL COURT**  
Fund Type: Governmental  
From: 07/01/2023 To: 06/30/2024

**SUMMARY**

	General	Road	Jail	L.G.E.A.	FED GRANTS	Ambulance	Forest Fire	CLERK STORAGE	E-911	OPICHD	Totals
Total Receipts	23,902,951.32	3,624,439.54	5,906,293.90	981,348.13	36,025.61	9,160,163.26	3,173.03	227,716.15	2,884,454.89	922,612.68	47,449,178.51
Total Claims	15,767,610.99	3,614,318.90	5,832,278.95	598,890.46	34,760.71	9,135,892.82	1,728.00	55,107.02	2,296,839.16	34,059.96	37,371,286.97
Cash Balance	8,135,340.33	10,120.64	74,014.95	382,457.67	1,264.90	24,470.44	1,445.03	172,609.13	387,615.73	888,552.72	10,077,891.54
Encumbrances	10,898.89	67,309.05	1,045.77		198.43	2,667.54			416.08		82,335.56
Unencumbered Cash Balance	8,124,641.64	-57,188.41	72,969.18	382,457.67	1,066.47	21,802.90	1,445.03	172,609.13	387,199.65	888,552.72	9,995,555.98

**RECONCILIATION**

Bank Balance	8,206,732.93	20,241.28	148,029.90	382,457.67	2,529.80	48,940.88	1,445.03	172,609.13	392,497.53	888,552.72	10,264,036.87
Outstanding Deposits											
Outstanding Checks	71,392.60	10,120.64	74,014.95		1,264.90	24,470.44			4,881.60		186,145.33
Other Investments											
Cash Balance	8,135,340.33	10,120.64	74,014.95	382,457.67	1,264.90	24,470.44	1,445.03	172,609.13	387,615.73	888,552.72	10,077,891.54

TO THE BEST OF MY KNOWLEDGE, THE INFORMATION CONTAINED HEREIN IS ACCURATE AND COMPLETE

  
STEPHANIE K. CHOATE, COUNTY TREASURER

7/9/2024  
Date

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**PRESENTATIONS**  
**CHIEF FINANCIAL OFFICER**

Keith Griffie, Chief Financial Officer, gave an update to the Court. He handed out a financial update that highlighted the priorities and accomplishments of the County. He gave a recap of all current accomplishments including but not limited to, budget completion, financial comparisons, insurance comparisons, population statistics, and growth within the county. He gave an overview of KIPDA and how that has positively affected Bullitt County. They are currently working on community development, as well as road and water projects. They are partnering with EDA to get a Fairgrounds grant to revamp the Bullitt County Fairgrounds.

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**PRESENTATION**  
**ANIMAL CONTROL**

Director Wilson, of the Bullitt County Animal Shelter, gave an update to the Court. He gave an overview of recent accomplishments including the Shelter Buddy Program, updated animal related ordinances, and completion of 2023-2024 grant programs. The shelter has recently been at maximum capacity, with additional dumped animals, surrenders, and lost animals. They asked the public to exhaust all other options before contacting them for pickups. They are looking forward to their new building and will be able to host more animals. They are always looking for more volunteers and have an informational brochure that can be shared on social media to help get frequently asked questions answered rapidly.

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**PRESENTATION**  
**COURTHOUSE MAINTENANCE**

Director, Mark Gardner, gave the Court an update on all Courthouse Maintenance. He reviewed his background with Bullitt County and gave his job responsibilities. He has recently replaced a sink, repaired holes, cleaned up cobwebs, changed filters, reset air conditioning units, and managed the lawncare for all buildings.

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PRESENTATION  
DISPATCH

Sheriff Sholar gave a brief overview of Bullitt County Dispatch. He gave a brief history of how Dispatch is managed by the Sheriff's Office but stated that Whitney Miller runs Bullitt County Dispatch. He stated that they received 3,596 emergency calls in June and the average wait time is six seconds. He is proud of their accomplishments and the staff that is second to none.

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PRESENTATION  
EMERGENCY MEDICAL SERVICES

Director Hale and Assistant Director Osman gave an update to the Court regarding Emergency Medical Services. He stated that they have been mandating training for all employees including Crime Scene Preservation. They have been preparing for an Inspection at the end of July and having been working tirelessly to get all employees up to date on all trainings to move the workforce forward. They are also looking to give performance reviews to all employees, redoing Training Officer's programs, and implementing new standards throughout the department.

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PRESENTATION  
EMERGENCY MANAGEMENT AGENCY

Director Warren gave a monthly report to the Court. They have performed maintenance repairs on the radio tower generators, repaired several tornado sirens, and will soon perform equipment testing on all school equipment. He encouraged everyone to download SMART911 to stay informed in case of an emergency.

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PRESENTATION  
JUDICIAL CENTER MAINTENANCE

Mike Howe gave a brief overview of his maintenance job description at the Judicial Center. He has fifty-two heating and air units that he continuously maintains and is in charge of keeping the building cool in summer, and warm in winter. He also handles custodial duties throughout the building and keeps the building clean and sanitized.

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PRESENTATION  
HUMAN RESOURCES

Human Resource Director Janice Deweese gave a monthly update to the Court. She has conducted multiple interviews and has been working with EMS diligently. She also responds to an influx of emails, benefit questions, payroll reporting, training, and conducting drug testing. They will be revamping all trainings for this Fall.

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EMERGENCY MEDICAL SERVICES  
NEW HIRE

On motion of Judge Summers, seconded by Esq. Johnson, with Fiscal Court having concurred, to hire Austin Gerstler as a Full Time Paramedic at \$27.00 per hour, effective July 17, 2024.

Vote: Unanimous for—motion carried.

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PRESENTATION  
PLANNING AND ZONING  
CODE ENFORCEMENT

Director Spalding gave a brief update of Planning and Zoning and Code Enforcement to the Court. He stated that Planning and Zoning handled 62 building permits last month, with 9 of those being rezonings. Code Enforcement handled 188 permits and inspections last month. He also stated that the Comprehensive Plan Meetings have been very productive and are receiving great feedback from the public.

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PRESENTATION  
ROAD DEPARTMENT

Assistant Director Carroll Samuels gave a monthly update to the Court. He stated that during the summer months, they focus on mowing and bush hogging overgrown areas, ditches, driveway culverts, and other paving problems. They have utilized the Interlocal Agreements to blacktop city roads and have utilized the Inmate Program for assistance any day they are available. They are currently down about five employees in the Road Department.

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PRESENTATION  
SOLID WASTE

Director Christie Royalty-Orr gave the Court a monthly update of Solid Waste. She stated that she has been working on closing out all 2023-2024 grants and securing more grants for the upcoming year. They will be hosting a Household Hazardous Waste Event and expect a large turnout. They will be purchasing, through a grant, twenty-two mobile recycling containers to post throughout the community. This along with the Litter Abatement Program, and the number of individuals visiting the Recycling Center, will help the County to minimize waste. She is also working to obtain a grant that will assist in obtaining dumpsters for individuals who cannot afford one. She will be working with the schools in the county to spread awareness for recycling and to see what activities they want to participate in. She has had seventeen Nuisance Ordinance complaints in the last month and would like to see that Ordinance get updated.

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PRESENTATION  
TREASURER

Treasurer Kenann Sharp informed the Court that Fiscal Year 2023-2024 has officially been closed. She went over Statements with the Court and gave a brief overview of her job responsibilities and daily tasks.

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PRESENTATION  
PARKS AND RECREATION

Parks and Recreation Director Kim Foster stated that they have began working on Nichol's Park Property. They are currently getting quotes for the pavilion. She handed out an overview of the last month and stated that she has assisted with two successful disc golf tournaments in Hillview. She has ten properties that she maintains, with a team of two and the help of the inmates.

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ZONING ORDINANCE: SECOND READING  
ORDINANCE #24-17

County Attorney Tammy Baker gave the second reading of the following zoning ordinance that was given first reading on July 2, 2024.

- Ordinance #24-17; Docket #2024Z-26; Nicholas Nolen—an ordinance changing the zoning from R-1 Residential to B-1 Highway Business. The property in question is .15 acres, more or less, located at 7766 Highway 44 East, in an unincorporated area of the county.

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #24-17, Docket #2024Z-26 was denied as presented.

Vote: Four (4) Sanders, Logsdon, Johnson, Bleemel For; One (1) Judge Summers Against—motion carried.

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ZONING ORDINANCE: SECOND READING  
ORDINANCE #24-18

County Attorney Tammy Baker gave the second reading of the following zoning ordinance that was given first reading on July 2, 2024.

- Ordinance #24-18; Docket #2024Z-27; Lighthouse Storage of Mt Washington LLC—an ordinance changing the zoning from R-1 Residential to B-1 Highway Business. The property in question is 2.853 acres, more or less, located at Highway 44 East, in an unincorporated area of the county.

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, and with the recommendation of the Planning Commission, Ordinance #24-18, Docket #2024Z-27 was denied as presented.

Vote: Four (4) Sanders, Logsdon, Johnson, Bleemel For; One (1) Judge Summers Against—motion carried.

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RESOLUTION 24-04  
WOODSDALE ROAD

On motion of Judge Summers, seconded by Esq. Bleemel, with Fiscal Court having concurred, to approve Resolution 24-04, approving and executing the agreement between Bullitt County Fiscal Court and the Kentucky Transportation Cabinet for resurfacing of the Woodsdale Road in the amount of \$185,000.00.

Vote: Unanimous for—motion carried.

RESOLUTION 24-04

Fiscal Court of Bullitt County

Resolution adopting and approving the execution of a Memorandum of Agreement between the Bullitt County Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways for in the amount of \$185,000 for the Resurfacing of Woodsdale Road, and

Be it resolved by the Fiscal Court that:

The Fiscal Court does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said Agreement and does hereby accept the funds provided in said Agreement and by such acceptance agrees to all the terms and conditions therein stated; and

The Judge/Executive of the County is hereby authorized and directed to sign said Agreement as set forth on behalf of the Fiscal Court of Bullitt County and the Fiscal Court Clerk of Bullitt County is hereby authorized and directed to certify thereto.

COMMONWEALTH OF KENTUCKY, Bullitt County

I, Samantha Chaner, Fiscal Court Clerk of Bullitt County certify that the foregoing is a true copy of the Order above, given under my hand and seal of office this the 16th day of July, 2024.

PRINTED NAME Samantha Chaner  
SIGNED NAME Samantha Chaner  
FISCAL COURT CLERK OF Bullitt County

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ELECTION EQUIPMENT  
PURCHASE

On motion of Esq. Logsdon, seconded by Esq. Johnson, with Fiscal Court having concurred, to purchase and allow the Treasurer to cut the check for the purchase of two Hart Intercivic ADA Compliant Voting Machines from Harp Enterprises in the amount of \$9,880.00.

Vote: Unanimous for—motion carried.

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RESOLUTION 24-05  
HAVA GRANT FOR ELECTION EQUIPMENT

On motion of Judge Summers, seconded by Esq. Logsdon, with Fiscal Court having concurred, to approve Resolution 24-05, authorizing the filing of Fiscal Year 2025 Physical Security, Help America Vote ACT (HAVA) application with the Kentucky State Board of Elections for up to \$8,300.00; authorizing and directing the Bullitt County Judge Executive to execute any documents which are deemed necessary by SBE to carry out this project; and authorizing the Judge Executive to act as the authorized correspondent for this project.

Vote: Unanimous for—motion carried.

FISCAL YEAR 2025  
HELP AMERICA VOTE ACT (HAVA) – ELECTION SECURITY

AUTHORIZING RESOLUTION  
COUNTY OF Bullitt

ADOPTION OF A RESOLUTION OF THE Bullitt COUNTY FISCAL COURT AUTHORIZING THE FILING OF FY 2025 PHYSICAL SECURITY, HELP AMERICA VOTE ACT (HAVA) APPLICATION WITH THE KENTUCKY STATE BOARD OF ELECTIONS (SBE) FOR UP TO \$8,300.00; AUTORIZING AND DIRECTING THE Bullitt COUNTY JUDGE/EXECUTIVE TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY SBE TO CARRY OUT THIS PROJECT; AND AUTHORIZING THE JUDGE/EXECUTIVE TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT.

WHEREAS, Bullitt County ("County") desires to purchase voter privacy booths approved by the State Board of Elections (SBE) on behalf of the residents of Bullitt County by supporting the HAVA – Election Security Project; and

WHEREAS, it is recognized that HAVA monies available to the County for the purposes stated herein, pursuant to HAVA – Election Security, impose certain obligations, and responsibilities upon the County and will require among other things:

- 1) Approve of a satisfactory application transmitted to SBE for approval, and,
- 2) Other obligations of the County in connection with receiving the HAVA grant monies for the purposes states herein;

NOW, THEREFORE, be it resolved this 16 day of July, 2024, by Bullitt county Fiscal Court:

That a FY25 Physical Security – Help America Vote Act Application on behalf of the County for HAVA monies up to \$8,300.00. Project shall be submitted to SBE; the county shall provide such additional information and furnish such documentation as may be required, and the county Judge Executive shall act as the authorized department correspondent for this Project.

Done this 16 day of July, 2024. Motion by Judge Summers and seconded by Esq. Logsdon, members present voting unanimously in favor.

By: X Judge Summers  
County Judge/Executive

ATTEST:  
By: Emily D. Summers  
Title: Deputy Clerk

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BOARD OF ADJUSTMENTS  
REAPPOINTMENT

On motion of Judge Summers, seconded by Esq. Bleemel, with Fiscal Court having concurred, to reappoint Jerry Rymer to the Board of Adjustments, term to expire June 30, 2028.

Vote: Unanimous for—motion carried.

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MARYVILLE POOL  
DISCUSSION

The Court discussed the Maryville Pool Conditions with Parks and Recreation Director Kim Foster. She stated that the pool needs everything, and they cannot fix the plumbing at the bathhouses/restrooms, without breaking up the deck around the pool and potentially destroying the pool liner. Discussion was had about a resolution for the bathrooms, so they can be utilized for frisbee golf and the park.

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, to open bids to renovate and correct the plumbing issues at the Maryville Pool Bathroom with a new water line installed.

Vote: Unanimous for—motion carried.

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EXECUTIVE SESSION CONVENED

On motion of Esq. Logsdon, seconded by Esq. Bleemel, with Fiscal Court having concurred, the regular session stood in recess at 12:14 p.m. and an executive session was convened concerning litigation pursuant to KRS 61.810(1) (b); in addition Fiscal Court Members, they may call specific individuals into this session, and is entitled to have the County Attorney present.

Vote: Unanimous for – motion carried.

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REGULAR SESSION RECONVENED

On motion of Esq. Logsdon, seconded by Esq. Sanders, stating no action was taken at this time; the regular session reconvened at 12:27 p.m.

Vote: Unanimous for – motion carried.

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ANNOUNCEMENTS

Magistrate Sanders expressed her concerns about not receiving the paper packets in advance from the Court and asked to have them moving forward.

Magistrate Logsdon expressed his concerns over the number of presentations had during the meeting and would like to see about spreading them out over a month or two. Discussion was had on a resolution to having Directors give a monthly update. The previous motion left it to the Judge’s discretion, so he will split the Directors up, with half being one month and the remainder being the following month.

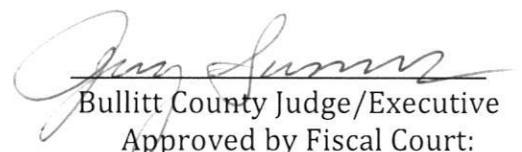
Magistrate Johnson stated that she appreciated hearing from all department heads, and it was very informative.

Judge Summers stated that there will be some opening ceremonies soon for Zoneton’s Fire Station Two Reveal, Lebanon Junction’s new EMS Building, and the new U of L site in Lebanon Junction. He stated that the City of Shepherdsville will be breaking ground for the Aquatic Center Friday Morning at 9:00 AM and he encouraged everyone to attend.

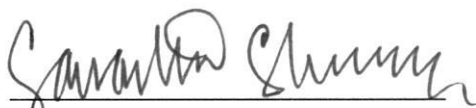
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ADJOURNMENT

There being no further business, on motion of Judge Summers, seconded by Esq. Sanders, and following a unanimous vote, the meeting adjourned at 12:46 a.m.

  
Bullitt County Judge/Executive  
Approved by Fiscal Court:  
August 6, 2024

Minutes prepared & submitted by:

  
Samantha Shaner, Deputy Clerk